

2019-20

FOOTBALL DELHI

ACADEMY ACCREDITATION AND LICENSING SYSTEM

FOOTBALL DELHI

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ABOUT

In a bid to improve football, professionalize the set-up and to reach out to every stakeholder in the Delhi and NCR region, Football Delhi becomes the first state-level football federation in India to implement the Academy Accreditation and Licensing System. This is an effort to ensure that every smallest football academy in the city, including schools and NGOs operating football training centres in NCR, is boosted and benefitted as Football Delhi looks to spread the sport further.

From November 23, the system will be operational and all the details will be available online on the official website. Objective and transparent criteria are being devised to grant licenses to academies and make them a valuable part of the football structure in Delhi.

A strict licensing system will be employed so that standards are met and a standardized and professional set-up is created with a bottom-up approach. While the academies will be eligible to fill in forms online and apply for accreditation, a physical visit and evaluation by Football Delhi will complete the process.

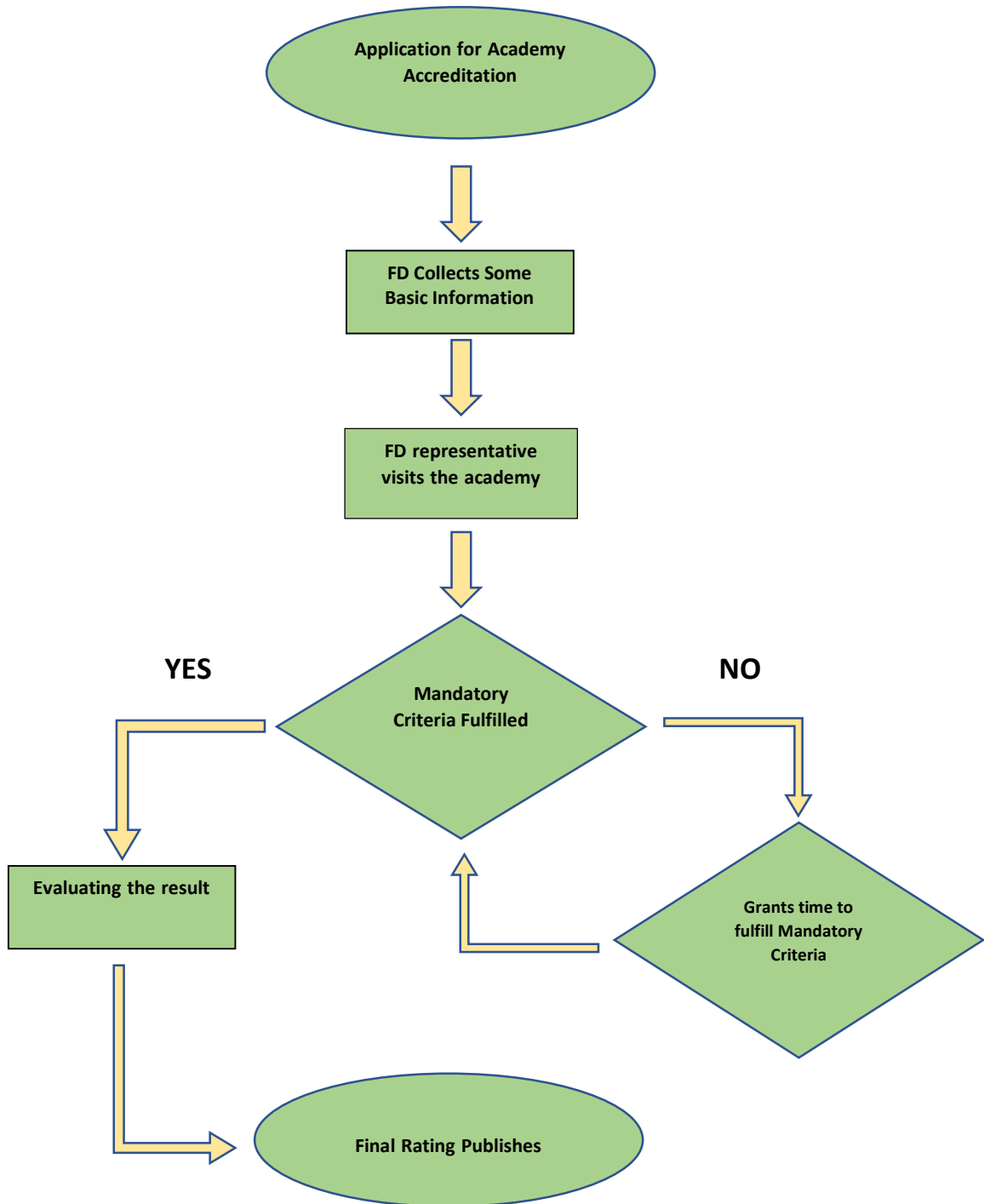
“With academy accreditation and licensing system, we are making an attempt to make academies an integral part of the football structure in Delhi. With all the details available on the website, academies will reach out to us and our reviewer will evaluate and monitor the academies. If they meet the standardized protocols, they will be granted immediate accreditation and license. However, if they fail to, they will be handheld to reach the desired criteria,” said Shaji Prabhakaran, President of Football Delhi.

“The goal is not to segregate but to integrate so that football can spread to every nook and corner and every academy is an equal stakeholder in the developmental process,” he added.

Once it starts, the system will also help parents to take an informed decision for shortlisting an academy for their children as there will be a certain set transparent standard which would be reflected in academy star ratings.

There will be three categories of licenses or star ratings (1 to 3 star ratings). Star 3 rating means these academies are the best in Delhi and they will have certain standard in the following areas: coaching staff, facility, medical and safety, child protection policy, calendar of activities, programme, gender equality, and also link with registered football clubs of Delhi

APPLICATION PROCESS



GUIDELINES

1. An important part of Football Delhi's Vision and Mission is to include everyone involved with football to become part of a football development structure in the National Capital Region (NCT). Football Academies play an important role in the development of football in general and players in particular. Therefore, Academy Accreditation process introduced by Football Delhi is a step taken to strengthen and improve football structure in Delhi and make Academies an integral part of football structure in the NCT.
2. Football Delhi through this Academy Accreditation process provides a license to football academies to operate in the territory of the Association. FD through an objective criterion would be grading each of the academies through this accreditation process and grants appropriate licenses in the form of star ratings based on the total points obtained or marks received following an analysis by the FD Administration.
3. Each of the star ratings would specify the level of facilities and services offered by the academies and accredited academies list would be available on the FD website for everyone to see.
4. Academies can apply for Academy Accreditation on our website www.footballdelhi.com
5. Payment of Academy Accreditation fee of 6000 INR can be done in the form of Cash/DD at our office as well as online via payment gateway but within 24 hours of application. For member clubs operating the academy fee would Rs 2000 and those academies who already has secured AIFF accreditation the fee would Rs. 3000.
6. The above mentioned fee is applicable for only one age group.
7. Academy Accreditation application window will remain open throughout the season, but academies are expected to apply for renewal of accreditation before the expiry of annual (one year) accreditation license.

8. Academy accreditation license is only valid for one year and every year Academy must apply for accreditation license before the expiry of the last accreditation. For late application a late fee of 1000 INR to 3000 INR will be charged depending upon the delay period in addition to accreditation fee.
9. Academy must provide original and authentic data; proof for the same must be submitted within the specified time. Academies not submitting authentic data or proof will have to face penalty.
10. All players and coaches of the academy must register with the Football Delhi online registration system. Without listed players (as submitted by Academy) being registered with FD registration system the academy accreditation application process won't be complete.
11. The Academy will be granted some time to fulfill mandatory criteria, if they fail to do so during first inspection visit of FD representative. However, the right of time allocation will be reserved with Football Delhi.
12. Academy Accreditation is divided into 3 different age groups. Academies can apply for any one or two or all three. The 3 age categories are:
 - I. Kid Football (Age below 6 & Age 6 – 12)
 - II. Youth Football (Age 13-17)
 - III. Senior Football (Age 18 and above)
13. All 3 age group categories have different criteria for grading academies. However, there are few parameters mandatory for all.
14. There is no separate category for Residential or Non- Residential Academies.
15. Based on the categories, the criteria are set, and the academies are requested to fulfill the same. Each academy will get 7 days after application to adhere to all basic and mandatory requirements. Academies claiming to fulfill the set criteria can then submit necessary proof in form of official documents at FD office by a given deadline. After successful submission of all required documents, the same will be assessed and reverted upon. Points will then be allotted to each academy after inspection. The total points allotted will determine the eventual Academy rating.
16. The following criteria are set for Academy Accreditation. Mandatory criteria are given below and an academy applying for accreditation must secure minimum points separately for each criteria head as indicated to pass the whole process. An Academy however cannot secure more than the maximum points indicated for each criterion. If they do, they'll only be allotted the maximum points for each. Further, it is clarified that

extra or additional marks secured in one category may not be adjusted or used to bridge a gap in securing minimum points in any other category.

17. Football Delhi encourages all the academies/schools/NGO to affiliate with the clubs of DSA. This category has the highest point in comparison to all other section.
18. Academies already affiliated with AIFF Accreditation system will get extra points.
19. The supporting documents for each of the criterion must be physically made available at the time of FD representatives visit and then submitted later.
20. In order to pass the Academy Accreditation Criteria, an academy must secure a minimum total of abc points overall besides securing the minimum points for each criterion and fulfilling mandatory requirements. An academy cannot secure more than xyz points overall.
21. Football Delhi reserves the right to alter, amend, remove from and/or add to these rules as and when necessary.
22. Academies successful with Academy Accreditation application shall be provided with an official License Academy Certificate with relevant Star Gradation and validity of Certificate shall be one year.
23. The following is the appendix for Star Gradation under the Academy Accreditation License process:
 - a. 1 star
 - b. 2 stars
 - c. 3 stars
24. If an academy applies for the Academy Accreditation and fails to secure any star, its name will still can be published as FD recognized Academy.
25. Emergency Contacts must be updated in every 6 months.
26. Girl Friendly Index has been introduced to rate an academy/School/NGO on the basis of providing a friendly training infrastructure for girls. It will help in reducing the dropout rate of female players and encourage them to participate in the game.

Mandatory Criteria

There are some basic criteria which are mandatory to fulfill. If an academy fails to fulfill any one of the mandatory criteria, they will not be awarded the license and accreditation. Some mandatory criteria from different parameters are listed as following:

Criterion 1: Training Field

1. An academy must have the Minimum size of ground (Length x Breadth) respective to different age categories:
 - I. **Kids Academy** : 30m x 20m
 - II. **Youth Academy** : 45m x 30m
 - III. **Senior Academy** : 60m x 40m

Criterion 2: Medical Facility

1. First Aid Kit is mandatory for all academies to have.

Criterion 3: Training Supporting Facility Infrastructure

1. An academy must have a Washroom. It can either be Common or Separate.

Criterion 4: Coaching and Technical staffs

1. In this section, coaching licenses are mandatory respective to different age category.
 - I. **Kid:** Minimum Grassroot Licensed Coach is mandatory.
 - II. **Youth:** Minimum C-licensed or equivalent Coach is mandatory
 - III. **Senior:** Minimum B-licensed or equivalent Coach is mandatory

Criterion 5: Team Demographics

1. At least 8 players are required in any particular age category team (e.g. U-7,U-9,U-11 etc)
2. An academy must have 15 players to apply for the academy accreditation.

Criterion 6: Other Parameter

1. An academy must have its own Child Protection Policy.

NOTE: Only above-mentioned sub parameters from their respective criteria are mandatory and not the whole criteria.

ANNEXURE

1. First Aid Kit should at least include the following items:
 - I. Hand Sanitizer
 - II. Band-Aids
 - III. Anti-septic liquid ointment/cleanser
 - IV. Microporous Tape
 - V. Crepe Bandages
 - VI. Instant Ice-Pack
 - VII. Pain relief sprays

2. **Logbook:** An academy must have a Logbook which records all the activities of players in the academy.

SUPPORTING DOCUMENTS AS PROOF

Academies will be required to submit photocopy of the following documents as proof while applying for Academy Accreditation:

1. Ground Lease or ownership document or Rental Agreement (if required)
2. Certificate/License of Coach
3. Certificate of Physiotherapist (if required)
4. Insurance of players (if required)
5. Certificate of First-Aid Qualified Professionals (if required)
6. Contracts of staff working in academy (if required)
7. Other Documents (if required)

Apart from these the following have to be submitted too:

1. Annual Calendar (if required)
2. Player evaluation report snapshots (if required)
3. Coach workshop and Parent Workshop Report and snapshots (if required)
4. Child Protection Policy document
5. Social Media Handles, they must be updated. (if required)
8. Website URL, it must be updated (if required)
9. Academy Management Software snapshots, currently in use (if required)

